

METRO ERIE MEALS ON WHEELS, INC
FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
JUNE 30, 2019 and 2018

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INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Board of Directors
Metro Erie Meals on Wheels, Inc.
Erie, PA

We have reviewed the accompanying financial statements of Metro Erie Meals on Wheels (a nonprofit corporation), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements for them to be in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

The 2019 supplementary information included is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information.

Maloney, Reed, Scarpitti & Company, LLP

Erie, PA
November 13, 2019

METRO ERIE MEALS ON WHEELS, INC.
STATEMENTS OF FINANCIAL POSITION
June 30, 2019 and 2018

	2019	2018
ASSETS		
Cash- unrestricted	\$ 19,788	\$ 9,858
Accounts receivable:		
Client fees	225	296
GECAC-Over 60 program	12,102	6,051
Erie County-Under 60 program	3,769	3,986
Other	4,000	-
Prepaid expenses	2,934	3,629
TOTAL CURRENT ASSETS	\$ 42,818	\$ 23,820
Property and equipment, net	2,767	4,024
Investment	1,853,047	1,818,206
TOTAL ASSETS	\$ 1,898,632	\$ 1,846,050
LIABILITIES		
Accounts payable	\$ 7,452	\$ 6,959
Payroll liabilities and accrued expenses	9,002	6,669
Compensated absences	737	8,889
Deferred revenue	1,500	5,102
TOTAL LIABILITIES	\$ 18,691	\$ 27,619
NET ASSETS		
Without donor restrictions	\$ 1,879,941	\$ 1,818,431
Board designated	-	-
With donor restrictions	-	-
TOTAL NET ASSETS	\$ 1,879,941	\$ 1,818,431
LIABILITIES AND NET ASSETS	\$ 1,898,632	\$ 1,846,050

See accompanying notes and independent accountants' review report.

METRO ERIE MEALS ON WHEELS, INC
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS
For the Years Ended June 30, 2019 and 2018

				2019
	Without donor restrictions	Board Designated	With donor restrictions	Total
PUBLIC SUPPORT				
United Way of Erie County	\$ 16,450	\$ -	\$ -	\$ 16,450
Contributions	24,635	-	-	24,635
Grants	8,843	-	-	8,843
Fundraising	4,270	-	-	4,270
TOTAL PUBLIC SUPPORT	\$ 54,198	\$ -	\$ -	\$ 54,198
PROGRAM REVENUE				
GECAC-Over 60 program	\$ 71,286	\$ -	\$ -	\$ 71,286
Erie County-Under 60 program	51,032	-	-	51,032
Client fees	62,718	-	-	62,718
Grocery shopping program	36,181	-	-	36,181
TOTAL PROGRAM REVENUE	\$ 221,217	\$ -	\$ -	\$ 221,217
OTHER REVENUE				
Interest and dividend income	\$ 32,565	\$ -	\$ -	\$ 32,565
Net realized and unrealized gains(losses)	88,518	-	-	88,518
Miscellaneous income	246	-	-	246
Loss on disposal of assets	-	-	-	-
TOTAL OTHER REVENUE	\$ 121,329	\$ -	\$ -	\$ 121,329
TOTAL REVENUE	\$ 396,744	\$ -	\$ -	\$ 396,744
EXPENSES				
Program services	\$ 254,861	\$ -	\$ -	\$ 254,861
Supporting services	72,169	-	-	72,169
Fundraising	8,204	-	-	8,204
TOTAL EXPENSES	\$ 335,234	\$ -	\$ -	\$ 335,234
INCREASE IN NET ASSETS	\$ 61,510	\$ -	\$ -	\$ 61,510
Net assets released from restrictions				
Satisfaction of purpose restrictions	-	-	-	-
NET ASSETS, BEGINNING OF YEAR	1,818,431	-	-	1,818,431
NET ASSETS, END OF YEAR	\$ 1,879,941	\$ -	\$ -	\$ 1,879,941

See accompanying notes and independent accountants' review report.

			2018
Without donor restrictions	Board Designated	With donor restrictions	Total
\$ 32,848	\$ -	\$ -	\$ 32,848
15,926	-	-	15,926
-	-	-	-
-	-	-	-
<u>48,774</u>	<u>-</u>	<u>-</u>	<u>48,774</u>
\$ 72,609	\$ -	\$ -	\$ 72,609
49,262	-	-	49,262
67,773	-	-	67,773
3,106	-	-	3,106
<u>192,750</u>	<u>-</u>	<u>-</u>	<u>192,750</u>
\$ 25,570	\$ -	\$ -	\$ 25,570
110,038	-	-	110,038
145	-	-	145
-	-	-	-
<u>135,753</u>	<u>-</u>	<u>-</u>	<u>135,753</u>
\$ 377,277	\$ -	\$ -	\$ 377,277
\$ 227,318	\$ -	\$ -	\$ 227,318
67,537	-	-	67,537
250	-	-	250
<u>295,105</u>	<u>-</u>	<u>-</u>	<u>295,105</u>
\$ 82,172	\$ -	\$ -	\$ 82,172
-	-	-	-
<u>1,736,259</u>	<u>-</u>	<u>-</u>	<u>1,736,259</u>
<u>\$ 1,818,431</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,818,431</u>

METRO ERIE MEALS ON WHEELS, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
For the Years Ended June 30, 2019 and 2018

	2019	2018
	<u> </u>	<u> </u>
PROGRAM SERVICES		
Meals for delivery	\$ 89,402	\$ 92,453
Salaries, benefits and taxes	101,625	99,626
Grocery program	33,041	2,480
Local transportation	15,477	18,562
Advertising	4,190	2,459
Volunteer appreciation	52	1,737
Insurance	1,703	1,520
Supplies	917	689
Occupancy	5,623	5,614
Telephone and internet	<u>2,831</u>	<u>2,178</u>
TOTAL PROGRAM SERVICES	\$ 254,861	\$ 227,318
	<u> </u>	<u> </u>
SUPPORTING SERVICES		
Salaries, benefits and taxes	\$ 24,753	\$ 22,885
Occupancy	5,623	5,614
Local transportation	837	1,292
Legal and professional	7,579	8,880
Investment fees	16,243	16,481
Printing	5,643	345
Insurance	735	931
Depreciation	1,257	1,620
Postage	2,786	588
Supplies	2,779	2,224
Uncollectible accounts	839	2,735
Miscellaneous supporting expenses	2,780	3,700
Telephone and internet	<u>315</u>	<u>242</u>
TOTAL SUPPORTING SERVICES	\$ 72,169	\$ 67,537
	<u> </u>	<u> </u>
FUNDRAISING EXPENSES	\$ 8,204	\$ 250
	<u> </u>	<u> </u>
TOTAL EXPENSES	\$ 335,234	\$ 295,105

See accompanying notes and independent accountants' review report.

METRO ERIE MEALS ON WHEELS, INC.
STATEMENTS OF CASH FLOWS
For the Years Ended June 30, 2019 and 2018

	2019	2018
	<u> </u>	<u> </u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 61,510	\$ 82,172
Adjustments to reconcile increase in net assets to net cash used in		
Depreciation	1,257	1,620
Net realized and unrealized (gain)loss on investments	(88,518)	(110,038)
Loss on disposal of assets	-	-
Decrease (increase) in:		
Accounts receivable	(9,783)	3,551
Prepaid expenses	695	2,213
(Decrease) increase in:		
Accounts payable	493	(4,779)
Payroll liabilities and accrued expenses	2,333	(1,986)
Compensated absences	(8,152)	1,714
Deferred revenue	(3,602)	1,311
	<u> </u>	<u> </u>
NET CASH USED IN OPERATING ACTIVITIES	\$ <u>(43,768)</u>	\$ <u>(24,222)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	\$ (733,355)	\$ (555,625)
Proceeds from sale of investments	<u>787,053</u>	<u>586,535</u>
NET CASH PROVIDED BY INVESTING ACTIVITIES	\$ <u>53,698</u>	\$ <u>30,910</u>
NET INCREASE IN CASH	\$ 9,930	\$ 6,688
CASH AT BEGINNING OF YEAR	<u>9,858</u>	<u>3,170</u>
CASH AT END OF YEAR	\$ <u><u>19,788</u></u>	\$ <u><u>9,858</u></u>

See accompanying notes and independent accountants' review report.

Metro Erie Meals on Wheels
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Business

The Metro Erie Meals on Wheels ("Agency") is non-profit corporation organized to promote healthy, independent living through home delivery of nutrition services to aged, convalescent and handicapped individuals who for physical, psychological, or economic reasons are unable to prepare meals or grocery shop for themselves, thereby intending to preserve the independence of and to prevent hardship and deterioration to those served.

The Agency acts as a subcontractor for the Greater Erie Community Action Committee (GECAC). Under this subcontract, only persons found to need services and over the age of sixty years are eligible. Services are provided to clients according to priorities implemented by GECAC and required by Title III prioritizing the provision of services to the persons with the greatest social and economic needs. GECAC provides the meals to be delivered under this subcontract.

The Agency entered into a contract with the County of Erie, Department of Human Services, Office of Mental Health and Mental Retardation to provide services to qualifying individuals under sixty years of age. Meals are purchased from LECOM and delivered to qualifying clients under this contract.

Services are provided to private clients who qualify but are unable to or do not wish to be under one of the above provider contracts. Private clients pay for meals delivered to them. Meals are purchased from LECOM and delivered to these clients.

Basis of Accounting

The financial statements of the Agency have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles applicable to non-profit organizations. Revenues are recognized when measurable and available and expenditures are recognized when incurred.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Agency considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. At June 30, 2019 and 2018 the Agency had no cash equivalents.

Income Taxes

The Agency, a nonprofit corporation operating under section 501(c)(3) of the Internal Revenue Code, is generally exempt from federal, state, and local income taxes and, accordingly, no provision for income taxes is included in the financial statements. The Agency has not recognized any activity that would require the filing of federal Form 990-T for unrelated business income taxes.

Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the Statements of Activities and Change in Net Assets and in the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Receivables

Receivables are considered to be fully collectible. Accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

Financial Statement Presentation

The Agency is required to report information regarding its financial position and activities according to two classes of net assets: without donor restriction and with donor restriction. In addition, the Agency is required to present a statement of cash flows. The Agency has further classified net assets without restrictions into board designated of which there are none at June 30, 2019 and 2018.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reported period. Accordingly, actual results could differ from these estimates.

Contributions

Contributions are recognized when the donor makes a promise to give to the organization that is, in substance, unconditional. Donor restricted contributions are reported as increase net assets with donor restrictions depending on the nature of the restrictions such as purpose, time and perpetuity. When a restriction expires, net assets with restrictions are reclassified to net assets without restrictions.

Concentration of Credit Risk

The Agency's financial instruments that are exposed to concentration of credit risk consist primarily of cash. The Agency's cash is primarily held in two banks and is FDIC insured up to \$250,000. Balances did not exceed this amount at June 30, 2019 and 2018.

Fair Value

The Agency reports its financial assets and liabilities at fair value which is defined here as the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. This price is known as the exit price. In many cases original cost will equal the exit price and therefore, represent fair value.

Donated Services

Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received. Contributed services that do not meet the above criteria are not recognized. Many volunteers have donated substantial amounts of time on behalf of the Agency, but no amounts have been reflected in the financial statements because the criteria for recognition under FASB ASC 958-605 have not been satisfied.

NOTE 2 – RISK MANAGEMENT

The Agency carries insurance for all risks of loss, including workers compensation and general liability.

NOTE 3 - CONCENTRATION OF RISK – DEPENDENCE

The Agency is dependent on the cash donations and grants from the area which it serves. It will rarely receive monetary donations from outside of this area.

NOTE 4 - ADVERTISING

The Agency expenses the costs of advertising as incurred. Advertising expense amounted to \$4,190 and \$2,459, respectively, for the years ended June 30, 2019 and 2018.

NOTE 5 – UNCERTAIN TAX POSITIONS

Management has determined that the Agency does not have any uncertain tax positions and associated unrecognized benefits that materially impact the financial statements or related disclosures. Since tax matters are subject to some degree of uncertainty, there can be no assurance that the Agency's tax returns will not be challenged by the taxing authorities and that the Agency will not be subject to tax, penalties, and interest as a result of such challenge. Generally, the Agency's tax returns remain open for three years for federal and state income tax examination. The Agency does not have any accruals for uncertain tax positions as of June 30, 2019 and 2018.

NOTE 6 – COMPENSATED ABSENCES

The Agency's policies provide for an accumulation of up to 30 sick days for each of its full-time staff. The liability accumulated under this policy, which amounts to \$737 and \$8,889 at June 30, 2019 and 2018 respectively, is recorded as compensated absences.

NOTE 7 – DEFERRED REVENUE

During 2019 and 2018, private clients made advance payments on their accounts. These advances will be applied to future deliveries and are therefore recorded as deferred revenue. In addition, the Agency received special event revenue for an event being held in the subsequent year; it is being shown on the Statement of Financial Position at June 30, 2019 and 2018 as \$1,500 and \$5,102, respectively.

NOTE 8 - CONTINGENCIES

The use of contract and grant monies received is subject to compliance audits by the disbursing agencies. The Agency's management believes it is following all significant contract and grant requirements.

NOTE 9 – RETIREMENT PLAN

The Agency has a Simple IRA retirement plan. All full-time employees are eligible to participate in the plan after two full years of employment. The Agency contributes 2% of the employee's salary to the plan. The amount of the contribution for the year ended June 30, 2018 was \$1,259 and for June 30, 2017 was \$1,672.

NOTE 10 – LEASE COMMITMENTS

In November of 2016, the Agency entered into a lease agreement with the Women's Care Center of Erie County, Inc. The term of the lease is 36 months and lease expense for the year ended June 30, 2019 was \$9,000 and at June 30, 2018 was \$9,000. At June 30, 2019, future minimum lease payments under the non-cancelable lease are as follows:

2020	\$3,000
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NOTE 11 – PROPERTY AND EQUIPMENT

Maintenance and repairs are charged to expense as incurred, while major renewals and betterments are capitalized. Property and equipment are stated at its fair market value at the date of donation for donated property and equipment, and at cost for property and equipment purchased. Depreciation of property and equipment has been provided on a straight-line basis over the estimated useful lives of the respective property and equipment. The Agency capitalizes property and equipment with a cost of over \$1,000 and an estimated life of five or more years. Depreciation is computed using the straight-line method based on the estimated useful lives of the assets, as follows:

Building and Improvements	10-30 Years
Furniture and Equipment	5-10 Years

The balance at June 30, 2019 and 2018 consists of the following:

	<u>2019</u>	<u>2018</u>
Office equipment	\$ 6,661	\$ 6,661
Program equipment	7,772	7,772
Leasehold improvements	<u>1,655</u>	<u>1,655</u>
Total	\$ 16,088	\$ 16,088
Less: Accumulated depreciation	<u>(13,321)</u>	<u>(12,064)</u>
	<u>\$ 2,767</u>	<u>\$ 4,024</u>

NOTE 12 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

Metro Erie Meals on Wheels manages its liquid resources by focusing on fundraising efforts to ensure the entity has adequate contributions and grants to cover programs that are being conducted. The Agency prepares very detailed budgets and has been very active in cutting costs to ensure the entity remains liquid. The following reflects the Agency's financial assets (cash and cash equivalents, accounts receivable, investments and other assets) as of June 30, 2019 expected to be available within one year to meet the cash needs for general expenditures: \$109,884. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the financial position date. Receivables are subject to implied time restrictions but are expected to be collected within one year.

NOTE 13 – ADOPTION OF NEW ACCOUNTING PRONOUNCEMENT

For the year ended December 31, 2018, the Organization adopted the Financial Accounting Standards Board's Accounting Standards Update (ASU) number 2016-14 – Not-for-Profit Entities (Topic 958): *Presentation of Financial Statements of Not-for-Profit Entities*. This update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return between not-for-profit entities. The changes required by the update have been applied retrospectively to all periods presented. A key change required by ASU 2016-14 are the net asset classes used in these financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets without donor restrictions and amounts previously reported as temporarily restricted and permanently restricted net assets, if applicable, are now reported as net assets with donor restrictions.

NOTE 14 – SUBSEQUENT EVENTS

In preparing these financial statements the Agency has evaluated events and transactions for potential recognition or disclosure through November 13, 2019 which is the date the financial statements were available to be issued. During a meeting on July 3, 2019, GECAC informed Metro Erie Meals on Wheels, that it would only be renewing the contract to deliver meals to their clients until September 30, 2019 as it plans to no longer outsource this operation. This ends a long-standing relationship with GECAC and annual revenue of \$72,609, which is 33% of program revenue. The Agency has expanded its meal and grocery territory to mitigate the loss of revenue.

NOTE 15 – ALLOCATED COSTS

The financial statements of the Agency report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated included occupancy costs, which are allocated on a square footage basis, as well as salaries and benefits, which are allocated based on time and effort studies.

NOTE 16 – INVESTMENTS

The investment account represents amounts received in a prior year from an anonymous donor, which have been invested with Huntington Private Financial - Manning and Napier and at June 30, 2019 the investment account's ending market value was \$1,853,047 while at June 30, 2018 the market value was \$1,818,206. Investment income recognized for the years ended June 30, 2019 and 2018 were \$32,565 and \$25,570, respectively. The realized gain for the year ended June 30, 2019 was \$20,052 while the realized gain for the year ended June 30, 2018 was \$91,115. The unrealized gain was \$68,466 for June 30, 2019 and the unrealized gain was \$18,923 for June 30, 2018. Investment fees paid out totaled \$16,243 and \$16,481 for the years ended June 30, 2019 and 2018, respectively.

The investment allocation at year end is as follows:

June 30, 2019	Cost	Fair Value
Cash and equivalents	\$ 14,116	\$ 14,116
Equities and mutual funds	756,767	955,994
Bonds	874,534	882,937
Total	\$ 1,645,417	\$ 1,853,047
June 30, 2018	Cost	Fair Value
Cash and equivalents	\$ 35,957	\$ 35,957
Equities and mutual funds	790,274	958,528
Bonds	851,971	823,721
Total	\$ 1,678,202	\$ 1,818,206

NOTE 17 – FAIR VALUE FINANCIAL INSTRUMENTS

ASS ASC 820, Fair Value Measurements, defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. FASB ASC 820 also established a hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that observable inputs be used when available. Level 1 observable inputs are inputs that market participants would use in pricing the asset or liability developed based on market data obtained from sources independent of the entity. Level 2 are inputs, other than quoted market prices, that are observable, either directly or indirectly. Level 3 inputs are unobservable inputs.

The table below presents the balance of assets measured at fair values as of June 30, 2019 and 2018:

Investments	<u>2019</u>	<u>2018</u>
Level 1	\$ 1,853,047	\$ 1,818,206
Level 2	-	-
Level 3	<u>-</u>	<u>-</u>
Total	\$ <u><u>1,853,047</u></u>	\$ <u><u>1,818,206</u></u>

SUPPLEMENTAL INFORMATION

METRO ERIE MEALS ON WHEELS, INC
COUNTY OF ERIE/TITLE XX ADULT SERVICES BLOCK GRANT
HOME DELIVERED MEALS PROGRAM
SCHEDULES OF BUDGETED AND INCURRED COSTS
For the Years Ended June 30, 2019 and 2018

	2019		
	Approved Annual Budget Under Age 60(1)	Costs Incurred(2)	Over(Under) Budget
PERSONNEL EXPENSES			
Wages and salaries	\$ 13,122	\$ 10,841	\$ (2,281)
Payroll taxes	840	829	(11)
Retirement	154	145	(9)
Insurance	878	573	(305)
Other personnel	-	-	-
TOTAL PERSONNEL EXPENSES	14,994	12,388	(2,606)
OPERATING EXPENSES			
Rent	\$ 1,110	\$ 995	\$ (115)
Utilities	474	155	(319)
Insurance	336	145	(191)
Communications	-	322	322
Office supplies	600	284	(316)
Meals for delivery	57,562	(3) 51,032	(4) (6,530)
Staff travel	81	86	5
Client travel	1,896	1,583	(313)
Volunteer recognition	240	5	(235)
Recruitment/advertising	-	429	429
Miscellaneous	2,020	1,415	(605)
TOTAL OPERATING EXPENSES	64,319	56,451	(7,868)
DISTRIBUTION OF ADMINISTRATION	6,032	5,127	(905)
TOTAL EXPENSES	85,345	73,967	(11,378)
GENERAL INCOME			
County of Erie, per contract	\$ 52,627	\$ 51,032	\$ (1,595)
United Way - County of Erie allocation	21,466	10,748	(10,718)
Ineligible Agency incurred costs	11,252	-	(11,252)
Interest	-	-	-
Contributions	-	-	-
TOTAL GENERAL INCOME	85,345	61,780	(23,565)
TOTAL INCOME	85,345	61,780	(23,565)
EXCESS OF REVENUE OR (EXPENSES)	\$ -	\$ (12,187)	\$ (12,187)
UNITS OF SERVICE	8,713	8,449	
Cost per unit of service			
Average food cost	9.80	7.31	
Average delivery cost	3.19	2.71	
Meals delivered	17,426	16,898	
Average total cost per meal	4.90	4.38	

- (1) Budget cost is 12% of selected expenses based on projected units
- (2) Incurred cost is 10.23% of selected expenses items based on actual units
- (3) Projected food service cost
- (4) Actual food service cost

See independent accountants' review report.

2018		
Approved Annual Budget Under Age 60(1)	Costs Incurred(2)	Over(Under) Budget
\$ 8,294	\$ 10,487	\$ 2,193
634	802	168
-	129	129
244	558	314
-	-	-
<u>9,172</u>	<u>11,976</u>	<u>2,804</u>
\$ 1,350	\$ 1,016	\$ (334)
450	132	(318)
243	129	(114)
-	248	248
208	228	20
57,562 (3)	46,847 (4)	(10,715)
81	132	51
2,804	1,899	(905)
232	178	(54)
-	252	252
1,487	1,259	(228)
<u>64,417</u>	<u>52,319</u>	<u>(12,098)</u>
6,032	5,127	(905)
<u>79,621</u>	<u>69,422</u>	<u>(10,199)</u>
\$ 52,627	\$ 49,262	\$ (3,365)
21,466	21,466	-
5,528	-	(5,528)
-	-	-
-	-	-
<u>79,621</u>	<u>70,728</u>	<u>(8,893)</u>
<u>79,621</u>	<u>70,728</u>	<u>(8,893)</u>
\$ -	\$ 1,306	\$ 1,306
8,713	8,156	
9.14	8.67	
2.53	2.77	
17,426	16,312	
4.57	4.26	

- (1) Budget cost is 12% of selected expenses based on projected units
(2) Incurred cost is 10.23% of selected expenses items based on actual units
(3) Projected food service cost
(4) Actual food service cost